

BOARD OF DIRECTORS MEETING MINUTES September 30, 2016 10:00 a.m. Jacksonville, Florida

- 1. Call to Order Kristin K. Bennett *Meeting called to order at 10:00 a.m.*
 - a. Roll call (via Sign-in sheet) See attached sign-in sheet.
 - b. Welcome and introduction of Board of Directors (BOD) and guests See attached sign-in sheet.
 - c. Revisions to Agenda None
- 2. Reports
 - a. May 2016 BOD Meeting Minutes Jeremy McBryan

 A motion to approve the draft August 2016 BOD Meeting Minutes as submitted was approved.
 - b. Treasurer Walt Reigner

A financial summary for January 1 – September 26, 2016 was provided (see attached report): Total income: ~\$49,000; Net expenses: ~\$46,000. Walt Reigner presented the possibility of diversifying the Sandy Young financial strategy. Roger Copp, Rick Creech. Shayne Wood and Walt Reigner are having a teleconference with a financial planner. Walt will provide an update at the November BOD meeting. A motion to accept the Treasurer's report as submitted was approved.

c. Education – Kristin Bennett

Kristin provided an overview of the students being supported by AWRA Florida to attend the 2016 AWRA Annual Conference in Orlando. Kristin also provided an update on scholarship criteria. Kristin also volunteered to chair the Education Committee after her term as president concludes.

- d. Newsletter Gregg Jones
 - The deadlines for the newsletter will be provided at a later date.
- e. Membership Jeremy McBryan et al.
 - Current membership is 378.
- f. PDH Credits Shayne Wood

Shayne Wood provided the PDH sign-in sheet for the meeting. Renewals for Florida Professional Engineers are due February 2017; AWRA Florida meetings continue to be great opportunities for PDHs.

g. National News – Don Duke

Kristin Bennett provided an update on the Scavenger Hunt Networking Event; 23 have registered to date; onsite registrations will occur if spots are available. Michael DelCharco is hosting the 5K Run Run/Walk. Roger Copp is the point of contact on the bus to the Lake Apopka Tour. Garrett Wallace and Mark Diblin will work together to promote the Scavenger Hunt on social media. The next BOD meeting will be held Monday, November 14 at 12:00 p.m. at the AWRA 2016 Annual Conference being held at the Florida Hotel and Conference Center in Orlando.

- 3. Unfinished Business
 - a. 2017 Board of Directors

Shayne Wood will be setting up the Survey Monkey webpage for voting on 2017 Board of Directors nominees by mid-October. Nominees for the three open 2017 BOD seats are Allison Lewis (CH2M), Sam Palermo (Gannett Fleming) and Alex Chatham (GHD). The link to the ballot will be sent to all active members. Election results will be presented at the November BOD meeting.

- b. Financial Strategy Sub-committee Update (Mark, Garrett, Rick) See above Treasurer report.
- 4. New Business
 - a. Funding Requests for AWRA 2016 Annual Conference (Don Duke, Oxbridge Academy)

 A motion to approve Don Duke's request for \$1,387 to attend the AWRA 2016 Annual Conference was approved.

- b. Revised Fellow Member Policy Some discussion of increasing the maximum number of fellow members from 5 to 10 percent of the current number of members occurred and will continue at the November 2016 BOD meeting.
- 5. Board of Directors Comments None.
- 6. Member and/or Guest Comments None.
- 7. Adjourn **11:30 a.m.**

AWRA 2016 Income & Sper	iding Report	
1/1/2016 through 9/2	6/2016	
Income Categories:		Notes
Meeting Income : January Registration	\$8,210.00	
Meeting Income : January Sponsorship	\$3,930.00	
Meeting Income : March Registration	\$2,595.00	
Meeting Income: March Sponsorship	\$950.00	
Meeting Income : May Registration	\$6,010.00	
Meeting Income : May Sponsorship	\$1,850.00	
Meeting Income : August Registration	\$9,680.00	
Meeting Income : August Sponsorship	\$4,350.00	
Meeting Income: August Silent Auction	\$1,180.00	
Meeting Income: August Silent Fundraiser	\$2,720.00	
Meeting Income : September Registration	\$3,140.00	
Meeting Income : September Sponsorship	\$1,100.00	
Meeting Income : November Registration	\$665.00	Scav Hunt
Meeting Income : November Sponsorship	\$0.00	
Membership	\$2,355.00	
Counter Credit	\$325.00	
Total Income Categories	\$49,060.00	
Expense Categories:	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Accounting Fees	\$1,350.00	
Website Maintenance	\$250.00	
Charitable Donations	\$0.00	
Corporate Filing Fee	\$145.00	
Insurance	\$0.00	
YTD Paypal Fee	\$943.15	
Refunds	\$375.00	
Meetings : January Facility	\$570.00	
Meetings: January Meals and Beverages	\$4,849.25	
Meetings: January Field Trip	\$935.00	
Meetings: January distribution to co-sponsors	\$2,495.43	
Meetings: March Facility and Food	\$2,859.30	
Meetings: May Facility and Food	\$5,538.80	
Meetings: May distribution to co-sponsors	\$730.00	
Meetings: August Facility	\$816.95	
Meetings: August Meals/Drinks	\$5,468.40	
Meetings: August Silent Auction Expense	\$239.00	Cooler
Meetings: August Ecotour	\$1,250.00	Coolei
Meetings : September Facility	\$0.00	
Meetings : September Heals	\$0.00	
Meetings : November Facility	\$750.00	Boat House
Meetings : November Food	\$0.00	2546 110436
Student Travel and Lodging	\$927.72	
Meetings : National Meeting Expenses	\$0.00	
Miscellaneous : Awards	\$0.00	
Scholarships/Grants : Butler	\$3,136.93	
Scholarships/Grants : Herbert	\$1,500.00	(2014, 2015, 2016)
Scholarships/Grants : Buddy Blain	\$1,000.00	,,,,,
Scholarships/Grants : Poster Prizes	\$2,300.00	
Scholarships/Grants : Sandy Young	\$3,000.00	
Scholarships/Grants : Sandy Young Travel	\$521.00	
Scholarships/Grants: Storch	\$3,000.00	
Scholarships/Grants : Students Sponsorship	\$0.00	
Univ. Student Chapter Support	\$300.00	UCF
Unassigned/Misc	\$660.92	5 5 .
Total Expense Categories	\$45,911.85	
Net Income	\$3,148.15	

Status Date: 9/26/16				201	6 M	eeting Sur	nmary				
	Fort Myers	Steinhatchee	Safe	ty Harbor		Key Largo	Jacksonville	0	rlando (National)		
	1/15/2016	3/18/2016	5,	/20/2016	8/	4 & 5/2016	9/30/2016		11/13-17/2016		
MEETING FINANCES											Totals
Income											
Registrations (meeting and FT)	\$ 8,210.00	\$ 2,595.00	\$	6,010.00	\$	9,680.00	\$ 3,140.00	\$	665.00	\$	30,300.00
Dinner/lunch Guest										\$	-
Sponsors/Meeting Donations	\$ 3,230.00	\$ 950.00	\$	1,850.00	\$	4,350.00	\$ 1,100.00			\$	11,480.00
50/50 Drawing Net Proceeds										\$	-
Field Trip Sponsorship	\$ 700.00									\$	700.00
Silent Fundraiser					\$	2,720.00				\$	2,720.00
Silent Auction					\$	1,180.00				\$	1,180.00
Miscellaneous: Shirts						· · · · · · · · · · · · · · · · · · ·				\$	-
Subtotal	\$ 12,140.00	\$ 3,545.00	\$	7,860.00	\$	17,930.00	\$ 4,240.00	Ś	665.00	Ś	46,380.00
Expenses	, , , , , , , , , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,		,	Ė	,		Ė		\$	-
Facilities/AV/Linen	\$ 570.00		Ś	5,538.80	\$	816.95		\$	750.00	\$	7,675.75
Meals/Beverage/Snack	\$ 4,849.25	\$ 2,859.30	7	3,330.00	\$	5,468.40		7	730.00	\$	13,176.95
Meeting Refund	\$ 50.00	\$ 100.00	\$	195.00	\$	30.00				\$	375.00
Silent Auction Expense	ا0.00 پ	7 100.00	۰	133.00	\$	239.00				\$	239.00
Field Trip	\$ 935.00		 		\$	1,250.00	1			\$	2,185.00
Misc. Room Rebate	935.00 د		1		Ş	1,250.00		-		\$	2,185.00
	ć 2.40F.42		\$	720.00						_	2 225 42
Other: Printing (Awards	\$ 2,495.43		Ş	730.00						\$	3,225.43
Other: Printing/Awards Subtotal	\$ 8,899.68	¢ 2.050.20	<u> </u>	C 4C2 00	ć	7.004.25	ć	Ċ	750.00	Ş	26 077 12
				6,463.80		7,804.35		\$	750.00	\$	26,877.13
Net Meeting Income	\$ 3,240.32	\$ 585.70	\$	1,396.20	\$	10,125.65	\$ 4,240.00	\$	(85.00)	\$	19,502.87
Attendence			i			YTD N	Ion Meeting Rel	ated	Income/Expense	Summ	ary:
1/15/2016	Ft. Myers	175	1			Income			· ·		
3/18/2016	Steinhatchee	52			Mer	nberships/Re	newals	\$	2,355.00		
5/20/2016	Safety Harbor	89			-	cation Donati		7	2,333.00		
8/4&5/2016	Key Largo	73			-	y Young Don					
9/30/2016	Jacksonville	60			-	ch Donations					
11/13-17/2016	Orlando (National)	00			-	le Donations					
2/6/2015	Ft. Myers	157	1			C/Counter Cre		\$	325.00		
3/22/2015	Lake Placid	55				I Income (No		\$	2,680.00		
5/10/2015	Delray Beach	50			1010	Expense	ii wicciiig/	7	2,000.00		
6/27-28/2015	Key Largo	74			Mak	site Mainten	2000	\$	250.00	Turcou	•
	-	39			-			\$	250.00	Tysoi	ı.
9/20/2015	Apalachicola					Student Chp			300.00	UCF	
11/15/2015	Daytona St. College	<u>193</u>				t of State& FI	JACS	\$	145.00		
2015 Total		568				/Taxes		\$	1,350.00		
1/30/2014	Ft. Myers	97	-			ent Travel &		\$	927.72		
3/22/2014	Palm Beach Gardens		-		-	ent Scholars	nips/Awards	\$	2,300.00		
5/10/2014	Ormond Beach	46	-		Butl			\$	3,136.93		
6/27-28/2014	Key Largo	54				dy Blain HS		\$	1,000.00		
9/20/2014	Tampa, FL	99	-		You			\$	3,000.00		
11/15/2014	St Augustine	<u>112</u>	-			ng Expenses (conf/travel)	\$	521.00		
2014 Total		450	1		Stor			\$	3,000.00		
1/25/2013	Ft. Myers	156				rance					
3/22/2013	Gainesville	60			-	k/PP Charges	'	\$	943.15		
5/10/2013	Lake Placid	33				onal Herbert		\$	1,500.00	(2014	1, 2015, 2016)
6/27-28/2013	Cocoa	61				ssigned/Misc		\$	660.92		
9/20/2013	Marineland	55				l Expenses (N		\$	19,034.72		
11/15/2013	Homosassa	<u>50</u>				Income (Nor		\$	(16,354.72)		
2013 Total		415			Net	Income Total		\$	3,148.15		
						Reserves	Sandy Young		Checking		
						(BOA CD)	(Allen & Co.)		(BOA) actual		Totals
						\$11,028	\$65,277		\$21,204		\$97,509



American Water Resources Association

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Randy Smith, PMP Tampa

Garrett Wallace Deiray Beach

Shayne Wood, P.E. Jacksonville

BOARD OF DIRECTORS MEETING SIGN-IN SHEET September 30, 2016 **Epping Forest Yacht Club, Jacksonville, Florida**

Last Name	First Name	Signature
Bennett	Kristin	Kristin Bonntit
Chamberlain	Joanne	
Clark	Kellie	Kellie Clark
Сорр	Roger	
Creech	Richard	
DelCharco	Michael	Im m
Diblin	Mark	Mark Piblin
Duke	Don	
Howalt	Gary	Hay & Wowato
Howard	Carol	
Jones	Gregg	1.0
Katsikis	Catherine	475
McBryan	Jeremy	
Phillips	Luna	Kun Mu
Reigner	Walt	11 Million
Scott	Ray	W MOD
Smith	Randy	Munt Sout
Wallace	Garrett	Faut Waller
Wood	Shayne	S. Magh

Guests

Last Name	First Name	Email Address
Paterno	Sam	spalermo egfnet.com
Paterns Barinson	Sam	